



Club Chairperson / President

The role of the club Chairperson or President is to provide the principle leadership and responsibility for the club and the Committee.

The Chair/President should:

- Be well informed and have oversight of all club activities
- Have a good working knowledge of the Constitution, club regulatory and compliance responsibilities and duties of office bearers
- Be a positive role model and present a positive image for the club in representing the Committee in the public and other forums
- Be forward thinking and committed to meeting the goals of the club
- Be able to work collaboratively with other Committee Members
- Be a person who can develop good relationships internally and externally
- Be a good listener and attuned to the interests of members and other interest groups

Specific responsibilities include but are not limited to:

- Chairing Committee meetings ensuring they are run effectively and efficiently
- Ensuring Sub-Committees and Committee Members fulfil their responsibilities to the club.
- Working with the Committee to set goals and develop strategic and business plans to achieve the goals of the club
- Regularly focusing the Committee's attention on matters of commercial governance including policies and procedures in relation to all key areas of operations
- Working with the Committee to ensure the necessary skills are represented on the Committee and that a succession plan is in place to attract new Committee Members when required
- Assist in the development of partnerships with sponsors, Racing Queensland, local and state governments, shared facility users and organisations that are relevant to the goals of the club.
- Providing support to Executive Committee Members, General Committee Members and management to ensure the club's administration, finances and social events are run efficiently to support racing activities
- Reporting activities of the club to the membership at the Annual General Meeting
- Acting as a signatory for the club for all legal, compliance and financial requirements
- Serve as a media/public spokesperson for the club when required